

Netball World record attempt - February half term 2025 : Risk Assessment



Assigned to: Ivanhoe School

Organisation: LiFE Multi Academy Trust

Address: North Street
Ashby-de-la-Zouch

LE65 1HX

Risk Assessment Description

A world record attempt is being held at Ivanhoe during February half term, running from Thursday-Sunday including through the night. This event is being organised by Ashby Netball club. All their supporting documents are attached. Members of staff on site during Thursday-Friday 7 am-9.30 pm Saturday 8.30am - 6.30pm and Sunday 9 am- 4 pm. Member of staff on call during the night. Ashby Netball have been given an induction by Facilities Manager on the fire management procedure (process to follow in the event of a fire), operational issues or concerns.

Identified hazards

Hazard description	Who might be harmed and how	Control measures	Risk rating	Last amended
Slips, trips and falls	<p>Who might be harmed</p> <ul style="list-style-type: none"> • People taking part in the event. • Ref • Visitors • Members of staff <p>How</p> <ul style="list-style-type: none"> • Wet or slippery floors • Uneven surfaces • Obstructions • Damaged carpets /mats, spillages from cleaning substances / beverages items of equipment obstructing walkways defective surfaces inside or outside of the building. • Ice in winter weather <p>This may result in bumps and blows, bruising and fractures.</p>	<ul style="list-style-type: none"> • Sport hall floor to be cleaned the day before the event • Conduct a walk through to remove any obstacles such as stray equipment debris, or loose mats. • Players to wear non-slip football • Ensure lighting is sufficient (regular maintenance plan in place) • Access to Qualified First Aider, First Aid Kit on site which has been organised through Ashby Netball club. • Spillages to be cleaned up immediately as identified (if not possible to clean up immediately then area should be isolated). • Efforts made to grit external floors in icy weather. • Defected areas to be highlighted and cordoned off where possible. • Ashby Netball to ensure accidents are recorded and shared with Ivanhoe. 	Medium	Jeanette Harris on: 03/02/2025
Inadequate lighting	<p>Who might be harmed?</p> <ul style="list-style-type: none"> • Players • Ref • Staff • Visitors <p>How</p> <ul style="list-style-type: none"> • Poor lighting leading to misjudgement of distances of obstacles, particularly in low-traffic areas. 	<ul style="list-style-type: none"> • Lighting maintenance in place • Ensure all lights are working before the event starts 	Low	Jeanette Harris on: 03/02/2025

Hazard description	Who might be harmed and how	Control measures	Risk rating	Last amended
Security and Theft	<p>Who might be harmed?</p> <ul style="list-style-type: none"> • Players • Ref • Staff • Visitors <p>How?</p> <ul style="list-style-type: none"> • Bruising and potentially fractures if violent incidents occur • Mental upset 	<ul style="list-style-type: none"> • Adequate supervision and awareness of event organiser. • Event organiser and member of staff encouraged to be polite and courteous towards their fellow pupils and teachers. • Staff received De-escalation training as necessary. • Lone working app system in place to raise awareness. • Staff aware of safeguarding children reporting procedures and designated safeguarding officer. • Ensure doors are secure and monitored, or use access control systems if available • Consider having a designated person supervise the area during use 	<p>Medium</p>	<p>Jeanette Harris on: 03/02/2025</p>
Sporting injury/ First aid	<p>Who might be harmed</p> <ul style="list-style-type: none"> • Players • Ref • Staff • Visitors <p>How</p> <ul style="list-style-type: none"> • Sporting injury • Illness 	<ul style="list-style-type: none"> • Ensure players are warmed up properly before starting. • Encourage hydration and regular breaks • First aid kit in place and first aider in place (organised by Ashby Netball) • Maintain appropriate coach to player ratios to ensure safety • Medical information / emergency contact details available to key staff • All incidents to be recorded properly • Ensure participants are eligible to participate – age, ability etc relevant to the session • Ensure participants are medically fit to participate, enquire in sensitive and confidential manner • Check through registers or verbally request information at open access sessions • Ashby Netball to ensure all insurance documents are in place for players and contractors coming to site. 	<p>Medium</p>	<p>Jeanette Harris on: 03/02/2025</p>

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Emergency Evacuation	<p>Who might be harmed</p> <ul style="list-style-type: none"> • Players • Ref • Staff • Visitors <p>How</p> <p>Large numbers of staff, pupils and visitors may be injured or killed as a result of poor evacuation procedures / house keeping</p>	<ul style="list-style-type: none"> • Escape routes and exits checked regularly for obstructions and recorded in a fire log book. • No fire escapes to be kept locked. • Fire drills to ensure that all staff and children are aware of where to exit and assemble in the event of a real fire. • Fire exits not to be blocked outside of the building. • Ashby Netball club have received an induction on the emergency procedure and how the fire alarm works. Event Duty staff in place to manage and to ensure everyone has evacuated safely. Duty staff to take the lead in an emergency situation and to report emergency Premises officer or member of staff on duty during the night. Contact details and keys have been shared with Ashby Netball. • Ivanhoe to give Ashby Netball a couple of torches in the event of a power cut. 	Medium	Jeanette Harris on: 03/02/2025
• Damage to Equipment or Facility	<p>Who might be harmed?</p> <ul style="list-style-type: none"> • Players • Ref • Staff • Visitors <p>How</p> <ul style="list-style-type: none"> • Electrical injury • manual handling injury • Cut or bruising etc 	<ul style="list-style-type: none"> • Equipment check by Ashby Netball club • Ivanhoe to carry out daily checks • Fix electrical survey in place • PAT testing in place 	Medium	Jeanette Harris on: 03/02/2025
Fatigue from extended hours	<ul style="list-style-type: none"> • Players • Ref • Staff • Visitors 	<ul style="list-style-type: none"> • Set a clear schedule with designated rest periods • Monitor players for signs of fatigue or overexertion • Encourage breaks and appropriate hydration throughout the session. 	Low	Jeanette Harris on: 03/02/2025

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Manual Handling	<p>Who might be harmed?</p> <ul style="list-style-type: none"> • Players • Ref • Staff • Visitors <p>How?</p> <p>Manual handling injury such as back injury</p>	<ul style="list-style-type: none"> • Appropriate instructions are given on how to lift or move specialist items of equipment 	N/A	Jeanette Harris on: 03/02/2025
Contact with vehicles	<p>Visitors and staff in the car park may be struck by a moving vehicle resulting in bumps / blows, fractures, fatality and entrapment between items</p>	<ul style="list-style-type: none"> • Speed limits displayed and enforced where necessary. • Designated walkways established • Segregation of pupils and visitors from traffic routes and moving vehicles. • Staff informed to take care when driving into the premises. • Ashby Netball club to ensure people park safely. Issues to be addressed when they occur. • Ivanhoe staff to amend external lightening (car park and sport shall) so it stays on during the evening event. 	N/A	Jeanette Harris on: 03/02/2025

Hazard description	Who might be harmed and how	Control measures	Risk rating	Last amended
<p>Exposure to inclement weather</p>	<p>Who</p> <ul style="list-style-type: none"> • Players • Ref • Staff • Visitors <p>How</p> <p>Visitors may be subject to injury / ill health as a result of exposure to adverse weather conditions and poor environmental conditions within the school. For example, a child may suffer ill health as a result of a classroom being too cold. Other injuries may include sun burn, hypothermia, dehydration, eye strain and ear ache.</p>	<ul style="list-style-type: none"> • Gas / Electric based heating systems to be serviced regularly. <p>Portable heaters available if temperatures drop below 16°C.</p> <ul style="list-style-type: none"> • Premises Officer to ensure the area is gritted and signs to be used as per normal procedure 	<p>Low</p>	<p>Jeanette Harris on: 03/02/2025</p>

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<p>Exposed / Damaged services</p>	<p>Who might be harmed</p> <ul style="list-style-type: none"> • Player • Ref • Staff • Visitor <p>How</p> <p>Visitors may be injured as a result of exposure to or contact with mains services. I.e. gas, water and electric. Such injuries may include waterborne illnesses, electrocution, gas exposure, fire/explosion resulting in burns. All have the potential to result in fatality.</p>	<ul style="list-style-type: none"> • Hardwire testing conducted on a 5 yearly basis to ensure that all circuitry is safe. • Any construction / maintenance work where mains services may be exposed are conducted when school is not operational. • Regular servicing and inspection of gas boilers. • All exposed gas piping painted mustard colour or labelled for awareness. • Plans available or sought in the event that construction work is conducted. • If gas smell is apparent, do not use lights, isolate supply and call Transco. • Isolation switches clearly labelled for all mains supplies. 	<p>Medium</p>	<p>Jeanette Harris on: 03/02/2025</p>
<p>Fire</p>	<p>Who might be harmed</p> <ul style="list-style-type: none"> • Player • Ref • Staff • Visitor <p>How</p> <p>From the fire</p>	<ul style="list-style-type: none"> • Fire / Heat / Smoke detection systems available on site. • Staff trained / instructed in what to do in the event of a fire evacuation. (Ashby Netball have recieved onsite training by Facilities Manager) • Fire Safety Awareness for Premises Officer in place. • Gas and Electric servicing in place. • Fire risk assessment conducted on site. 	<p>High</p>	<p>Jeanette Harris on: 03/02/2025</p>